



SELF-CERTIFICATION PROGRAM AFFIDAVIT
22 EAST WEBER AVENUE, ROOM 350
STOCKTON, CA 95202 (209) 937-8813
FOR INSPECTION YEAR: \_\_\_\_\_

This executed affidavit shall be returned to the City at the address below by date: \_\_\_\_\_.
Affidavits received after this date will be rejected. If rejected this property will not be eligible to participate
in the Self-Certification Program for four years.

Rental Unit(s) located at: \_\_\_\_\_ APN# \_\_\_\_\_

Rental Unit(s) located at: \_\_\_\_\_ APN# \_\_\_\_\_

Number of units \_\_\_\_\_ Owner/Management Entity FAX/or EMAIL \_\_\_\_\_

Management Entity mailing address: \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

- I certify that the Owner/Management Entity has inspected the residential rental units, building exterior, and
common areas at the location(s) above and that they meet or exceed the minimum criteria established by
the City of Stockton Self-Certification Program.
I certify that Owner/Management Entity was unable to inspect the following residential rental unit(s)
because the tenant(s) refused to allow entry at the address located at:
I certify that residential rental unit(s) located at the above address are Exempt as defined in this Division.
OWNER MANAGEMENT ENTITY EXEMPT OWNER/MANAGEMENT ENTITY

PRINT NAME: \_\_\_\_\_

X

Signature of Owner/Management Entity or Responsible Party

Dated

NOTE: Any change of Owner, or Management
Entity voids this Affidavit. A new Affidavit must be
completed with each change.

MAIL "COPY" of this page of executed affidavit to:
THE CITY OF STOCKTON
SELF-CERTIFICATION PROGRAM
22 E. Weber Avenue Room #350
Stockton, CA 95202

Form with fields for OWNER NAME, ADDRESS, CITY - ZIP, and DAYTIME PHONE.

The Self-Certification Maintenance Standards Checklist is designed to assist owners in determining whether their properties will qualify to participate in the Self-Certification Program. Each item on the checklist must be verified as being in compliance or marked as “Not applicable.” Use the “Comments” section to explain actions taken if you were unable to obtain access to the unit or to relay other information about items checked. This Self-Certification Maintenance Standards Checklist is for all units at the address listed.

Owners should recognize that this Maintenance Standards Checklist is NOT all inclusive. In addition to the items listed below, owners are responsible for ensuring that their units are in compliance with applicable provisions of the Stockton Municipal Code, including the California Model Codes, Uniform Housing Code for the Abatement of Dangerous Buildings.

<b>EXTERIOR and COMMON AREAS</b>	Compliance Verified	N/A	COMMENTS
Foundations appear to be in functional condition			
Exterior paint showing no signs of damaging deterioration			
Exterior walls are free of major cracks and erosion			
Walkways are safe			
Roofs appear to be in good repair and are water tight			
Gutter and downspouts are properly maintained			
Staircases are sound and in good condition			
Guardrails and handrails are in good condition			
Exterior lighting is in good working order			
Electrical service panels, meters and enclosures must be properly maintained and weatherized.			
Decks and balconies appear to be in good condition			
Chimneys are in good condition and have spark arrestors (if required)			
Accessory structures are in good condition			
Antennas, vents and similar projections or building accessories are in good condition and, when applicable, are properly secured to an exterior wall or roof			
<b>DOORS AND LOCKS</b>			
Exterior solid core doors installed (if required)			
Swinging entry doors are equipped with deadbolt locks and passage door locks with deadlocking latches. All locks work. (If applicable)			
Sliding patio doors work properly including all locking and latching mechanisms			
Peepholes are installed on entry doors when visitor not visible from a window			
All exterior doors open and shut properly			
<b>LANDSCAPING</b>			
The property landscaping is properly maintained and is free of garbage, junk and debris			
Storm drains are clear of debris and in good condition			
<b>FIRE EXTINGUISHER(S)</b>			
Fire extinguishers are provided and installed according to the State Fire and Safety Codes. (3 units and above)			
Each extinguisher has been tagged and serviced by a State licensed contractor according to State statute and after each use.			
<b>EXITING</b>			
Exits are clear, unobstructed all the way to public right of way.			
All “EXIT” signs and exit lighting is in working order (if applicable)			
The area on and beneath exit stairs is clear of material			
Fire doors are operable and in good condition			

<b>EXTERIOR and COMMON AREAS</b>	Compliance Verified	N/A	COMMENTS
<b>GARBAGE/RECYCLING MATERIALS</b>			
Garbage service and adequate refuse containers are provided on site and stored in proper enclosures.			
All unsanitary garbage bins have been cleaned or replaced			
<b>WEATHERIZATION</b>			
Windows and doors have proper weatherization			
Siding is properly maintained and exterior walls are weather and water tight			
<b>FENCES AND GATES</b>			
Property fences and gates are properly maintained and are in working condition			
<b>LAUNDRY ROOMS</b>			
Interior is clean and facilities are maintained in working condition			
<b>POOLS</b>			
Swimming pool gates and enclosures are in compliance			
Swimming pool water appears clear and clean			
<b>PARKING</b>			
Driveways and parking areas are in good condition, and when applicable, all striping and signage is in good condition and legible			
Carports and garages are in good condition			
<b>SEWER</b>			
Cleanout lines are unobstructed and in good condition			
<b>INTERIOR OF UNITS</b>			
<b>KITCHEN</b>			
Floor covering is free of trip hazards			
Electrical outlets are functional and have cover plates			
GFCI's properly installed and in working condition			
Light switches operate and have cover plates			
Overhead lighting is operational and in good repair			
Windows / windowpanes intact, unbroken, and not cracked			
Windows are equipped with working locking devices that are accessible from the interior.			
Window screens, if installed, are in good condition			
Stove burners and oven works safely with functioning door and knobs that turn completely off and on (if furnished)			
Gas stove is free of gaseous odors. Immediately report gas leaks or odors to PG&E 800-743-5000 (if furnished)			
Stove hood/filter and fan are working properly			
The dishwasher functions properly (if furnished)			
Garbage disposal is in good working order (if furnished)			
Kitchen sink and faucets drain properly and are free from leakage			
Refrigerator is in good working condition (if furnished)			
<b>LIVING ROOM / DINING ROOM / DEN</b>			NOTE SPECIFIC ROOM
Floor covering is free of trip hazards			
Electrical outlets are functional and have cover plates			
Light switches operate and have cover plates			
Windows/windowpanes intact, unbroken and not cracked			
Windows are equipped with working locking devices that are accessible from the interior.			
Window screens, if installed, are in good condition			
Fireplace properly vented, gas operational (if furnished)			
<b>SMOKE DETECTORS</b>			
The required smoke detectors are in working order.			

<b>BEDROOMS</b>			<b>NOTE BEDROOM #1,#2,#3</b>
Floor covering is free of trip hazards			
Electrical outlets are functional and have cover plates			
Light switches operate and have cover plates			
Windows / window panes intact, unbroken and not cracked			
Windows are equipped with working locking devices that are accessible from the interior.			
Window screens, if installed, are in good condition			
Egress windows are operable and open completely			
<b>ALL BATHROOMS</b>			<b>NOTE BATHROOM #1, #2, #3</b>
Floor covering is free of trip hazards			
Electrical outlets are functional and have cover plates			
Light switches operate and have cover plates			
Windows / windowpanes intact, unbroken and not cracked			
Windows are equipped with working locking devices that are accessible from the interior.			
Window screens, if installed, are in good condition			
GFCI's properly installed and in working condition			
Overhead lighting works and is in good condition			
Ceiling exhaust fan is in good working condition (if applies)			
Sink, bathtub, and toilet properly drain, free of faucet or other types of leaks			
The toilet sits secure			
Sinks, bathtubs/or shower surrounds in good condition			
Light fixtures are secure and in working order			
Towel bars and accessories are secure			
<b>ELECTRICAL SYSTEM REQUIREMENTS</b>			
The unit has no exposed or bare live wires			
NOTE: Extension cords or electrical adapters are not excessive. Overloading electrical circuits is a fire hazard.			
Breakers are in working condition.			
<b>PLUMBING and MECHANICAL REQUIREMENTS</b>			
Electrical or gas heaters function properly. If high-pressure gas boiler system (not water heater) is used, the boiler heating system works properly.			
Water heater works properly and supplies water at a minimum of 120 degrees F			
Water heater has working temperature and pressure relief valve, including a drain line on the pressure relief valve			
Water heater is properly strapped (if applicable)			
Gas lines have shut off valves at the appliance connection. All service gas lines are free of leaks.			
The vent pipes that serve gas heating appliances are properly installed and terminated above the roofline with vent caps (Direct vent heaters are exempt)			
<b>MOLD</b>			
No visible mold in the unit			
<b>VECTOR (insects, rodents, other pests)</b>			
Property is free of infestations that may cause health and safety issues or, if there is an infestation, it is being actively addressed in a timely manner			
<b>ADDRESS OF UNITS INSPECTED:</b>			<b>DATE INSPECTED:</b>
			Unit #'s inspected: