

WEBTRAC – HOW TO REGISTER

For School Break Camps, Mix & Match Camp, AM & PM Extended Care & Sports Camps, see below – “Drop-In Option Camps”

1. Click link on Activity Guide & Registration page to access registration site
 - a. Enter your username and password
 - b. If you have never done any business with the City of Stockton Community Services Department (activity registrations, facility rentals, Summer Camps, Senior Programs, etc.), choose “Create an Account”. If you receive a “Duplicate Check”, please see direction below.
 - c. If you do not know your username and password, but you have done business with the City of Stockton Community Services Department in the past, please choose “Forgot my Password” and enter the email address that you put on any registration form in the past for the Recreation Department.
 - d. If you do not receive an email with your username and password instructions, please or call (209) 937-8206
2. Click on any of the boxes in the top row or the photos (i.e. “Youth Programs”) depending on which type of program you wish to register for.
3. Once you find the activity or camp that you are looking for click the button to the left of it (a green + or a calendar icon)
 - a. A red – means that activity is not available for online registration (please contact us if you feel this is an error)
4. Select “Add to Cart” which should appear at the bottom of the screen
5. Choose which member of your household you are enrolling into the activity
6. Check off that you agree with the waiver language
7. Select “Proceed to Checkout” or “Continue Shopping”
8. Complete Transaction with appropriate Credit or Debit Card Number (Visa, MasterCard, or American Express Only)