



ADMINISTRATIVE SERVICES DEPARTMENT
REVENUE SERVICES DIVISION – BUSINESS LICENSE TAX
425 North El Dorado Street • PO Box 1570 • Stockton, CA 95201 • (209) 937-8313
www.stocktonca.gov

PRIVATE SECURITY COMPANY

Forms Needed:

- Business License Application Form
- Private Security Company Permit Application Form
- Police Clearance Individual Information Form
 - **NOTE:** This form must be submitted for **each** Corporate Officer or Owner (including the person(s) who will have Active Operation and Management of the Business). You may photocopy this form or pick up additional copies in our office.

New private security permits require the following:

- Photo of the complete uniform(s)
- Close up photo of all patches on the uniform(s)
- Close up photo of the badge
- Photos of all vehicles

Fees:

- Annual Registration Tax - \$24.00
- State Disability Act Fee - \$4.00
- Permit Application Fee - \$80.75

If the business is located within city limits, please visit the Planning Department
345 N. El Dorado St (209) 937-8266

You will receive your business license certificate after the City of Stockton Police Department has approved your application.



FOR OFFICE USE ONLY:

ACCOUNT # _____
CUSTOMER ID # _____
LICENCE REF # _____
CLASS _____

ADMINISTRATIVE SERVICES DEPARTMENT
REVENUE SERVICES DIVISION-BUSINESS LICENSE TAX
425 North El Dorado Street • PO Box 1570 • Stockton, CA • 95201
Phone (209) 937-8313 Fax (209) 937-7184
Email: bl@stocktonca.gov
www.stocktonca.gov

BUSINESS LICENSE TAX APPLICATION

NEW LIC _____ Number of Employees: Full Time _____ Part Time _____ Temporary _____ Square Footage _____
CHANGE _____ Change From _____ Date of Change _____ Bus Lic # _____

NOTE: Any change in ownership, address, or business activity, requires a new application. The City of Stockton does not guarantee that information on this form will be exempt from disclosure under the Public Records Act.

BUSINESS INFORMATION:

- 1. Business Name (DBA) _____ Phone () _____
2. Business Address _____ Ste/Apt # _____ City _____ State _____ Zip _____
3. Business Mailing Address _____ Ste/Apt # _____ City _____ State _____ Zip _____
4. Business Email Address _____

5. Business involved in renting residential or commercial real estate (Stockton only):

Property Address _____
Property Owner _____ Parcel # _____

- 6. Detail Description of Business Activity _____
7. Standard Industrial Classification (SIC): _____ Major Group: _____
8. Are you Chamber of Commerce Green Certified? Yes ___ No ___
9. Start date in the City of Stockton _____ Estimated Monthly Gross Receipts in Stockton \$ _____
10. Contractor's only: Project Amount _____ CA Contractor's License # _____
11. Seller's Permit # _____ SS# or Tax ID # _____
12. Check One: [] Single Owner [] Partnership [] Corporation [] LP [] LLC

OWNER(S) INFORMATION: (The following personal information is not public and will not be shared in accordance with city policy OL-103.)

- 1. Name _____ Address _____
City _____ State _____ Zip _____ Home Phone () _____
Date of Birth _____ Driver's Lic or Other I.D.# _____ State _____
2. Name _____ Address _____
City _____ State _____ Zip _____ Home Phone () _____
Date of Birth _____ Driver's Lic or Other I.D.# _____ State _____

** ALTERED OR INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED **

FOR OFFICE USE ONLY:

ACCOUNT # _____

CUSTOMER ID # _____

LICENSE REF # _____

CORPORATION, LLC, or LP INFORMATION: (Must be Registered in California)

Name _____ Corp/LLC/LP # _____

Names of Officers/Members

President: _____ Secretary: _____

Vice President: _____ Treasurer: _____

Authorized Agent: _____ Contact Phone # _____

Authorized Agent: _____ Contact Phone # _____

PLEASE NOTE:

The Issuing of your Business License is for revenue purposes only. It does not relieve you from the responsibility of complying with the requirements of any other department of the City of Stockton and/or any other ordinance, law or regulation of the City of Stockton, State of California, or any other governmental agency.

Business Licenses are not transferable. It is your responsibility to renew your Business License whether or not you receive a renewal notice. If you are no longer conducting business in the City of Stockton, you must notify us in writing. To appeal a business license that has been denied see SMC 5.04.210.A.

I HAVE READ AND UNDERSTAND THE TERMS ABOVE • I HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE INFORMATION PROVIDED ON THIS APPLICATION IS TRUE AND CORRECT.

Owner/Authorized Signature Title Date

Owner/Authorized Signature Title Date

Disability Access and Education Fee (SB 1186)

**State Mandated Disability Access and Education Revolving Fund.

Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:

- o The Division of the State Architect at www.dgs.ca.gov/dsa/Home.aspx.
- o The Department of Rehabilitation at www.rehab.cahwnet.gov.
- o The California Commission on Disability Access at www.cdda.ca.gov.

FOR OFFICE USE ONLY

Processed By:		Date:	Business License Taxes/Fees	Amount
Dept/Div Checked Must Approve or Deny		Authorized Signature and Date	Registration Tax	\$24.00
<input type="checkbox"/> Planning	Approved <input type="checkbox"/> Denied <input type="checkbox"/>		Mill Tax/Flat Rate Tax	
<input type="checkbox"/> Building	Approved <input type="checkbox"/> Denied <input type="checkbox"/>		Penalty	
<input type="checkbox"/> Fire	Approved <input type="checkbox"/> Denied <input type="checkbox"/>		Prior Year(s) Taxes	
<input type="checkbox"/> Police	Approved <input type="checkbox"/> Denied <input type="checkbox"/>		**State Mandated Disability Access and Education Revolving Fund	\$4.00
<input type="checkbox"/> MUD/Stormwater	Approved <input type="checkbox"/> Denied <input type="checkbox"/>			
<input type="checkbox"/> Other:	Approved <input type="checkbox"/> Denied <input type="checkbox"/>		Total Due	
			Expiration Date	

PLEASE RETAIN A COPY FOR YOUR RECORDS

FOR OFFICE USE ONLY		
<input type="checkbox"/> New	<input type="checkbox"/> Renewal	
Acct # _____	Customer ID # _____	
License Ref # _____		
P# _____	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Reviewing Officer Signature _____	Badge # _____	Date _____



CITY OF STOCKTON
PRIVATE SECURITY COMPANY
PERMIT APPLICATION

Application is herewith made for a permit to engage in the business of operating a PRIVATE SECURITY COMPANY in accordance with the provisions of division 6, Chapter 5, of the Stockton Municipal Code, and presenting the following:

1. Business Name (dba) _____

2. Mailing Address _____ City _____ State _____ Zip _____

3. Business Owner(s) _____

4. Address of Principal Place of Business _____

5. Territory Business Proposes to Operate _____

6. Hours Business Proposes to Patrol or Render Guard Service _____

7. Address of Branch Office(s) _____

8. Does Applicant Hold License from the State of California? No Yes, Date Issued _____

Has Application for Such License Ever Been Denied? No Yes, Date Denied _____

9. Name and Address of Surety or Sureties _____

10. Name and Address of Person(s) Who Will Have Active Operation and Management of the Business _____

11. If applicant is a Corporation: State the true names and complete residence address of the corporate officers, and submit a certified copy of the Resolution or Minutes authorizing this application.

Chief Executive Officer: Name _____

Address _____

Secretary: Name _____

Address _____

Chief Financial Officer: Name _____

Address _____

I DECLARE UNDER PENALTY OF PERJURY THAT THE FOREGOING IS TRUE AND CORRECT.

 SIGNATURE OF APPLICANT Signed on (Date) _____, in (City) _____, (State) _____

 SIGNATURE OF APPLICANT Signed on (Date) _____, in (City) _____, (State) _____

FOR OFFICE USE ONLY		
<input type="checkbox"/> New	<input type="checkbox"/> Renewal	
Account # _____	Customer ID # _____	
License Ref # _____		
P# _____	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Reviewing Officer Signature _____	Badge # _____	Date _____



CITY OF STOCKTON
POLICE CLEARANCE INDIVIDUAL
Private Security Permit Application – Must be completed by each owner or corporate officer.

INDIVIDUAL INFORMATION REQUIRED FOR CLEARANCE – APPLICATION MUST BE COMPLETED AND SIGNED

In applying for a license in the CITY OF STOCKTON, I offer the following information regarding myself:

Private Security Company: _____

Address: _____ City: _____ State: _____ Zip: _____

Name: _____ Phone: (____) _____
LAST FIRST MIDDLE

A.K.A.(S): _____

Applicant's Business Title: _____ Phone: (____) _____

Home Address: _____ City: _____ State: _____ Zip: _____

Age: _____ Date Of Birth: _____ Place of Birth: _____

Height: _____ Weight: _____ Sex: M ___ F ___ Eye Color: _____ Hair Color: _____

(CHECK ONE) Married ___ Single ___ Divorced ___ Separated ___

Driver's License or Identification Number: _____ State: _____

Social Security Number: _____

List Employers for Last Five (5) Years: (Provide name & address, dates of employment, type of service)

References: (Provide name, complete address, and telephone number)

- _____
- _____
- _____

RECORD OF ARRESTS		(If NONE, Initial Here _____)
DATE OF ARREST	LOCATION OF ARREST	CHARGE(S)

IMPORTANT NOTICE: I declare under penalty of perjury that the statements made on this application are true and correct to the best of my knowledge and belief. I understand that any false statements are grounds for denial or revocation of the Regulatory work permit. I am aware that all fees associated with this application are non-refundable.

Signature of **Applicant** _____ Date _____

Signature of **Employer** _____ Date _____

Stockton Municipal Code

Chapter 5.40

PRIVATE PATROL SYSTEMS AND PRIVATE PATROL WATCHPERSONS

5.40.010 Definitions.

As used herein:

“Private patrol system” is hereby defined as any business or operator which agrees to furnish, or furnishes for a fee or other compensation a watchperson, guard, patrolperson or other person to protect persons or property or to prevent the theft, unlawful taking, loss, embezzlement, misappropriation, or concealment of any goods, wares, merchandise, money, bonds, stocks, notes, documents, papers, or property of any kind, in the City.

“Private patrol watchperson” is hereby defined as any individual who patrols any territory, or guards or watches property of another person for the purposes mentioned in the preceding paragraph, within the City, and who is employed by a person holding a private patrol system business license or who individually holds a business to a private patrol system. (Prior code § 5-071)

5.40.020 Exemptions.

The provisions of this chapter, Sections 5.40.010 through 5.40.170, inclusive shall not apply to those organizations operating within the City which are composed exclusively of volunteers and which supply patrol or security services on an uncompensated basis, and for which such organization and all its members receive no consideration of any sort, whatsoever. (Prior code § 5-071.1)

5.40.030 Business license required—Operation without unlawful.

It is hereby declared to be unlawful for any person, either as principal, or agent, or otherwise, to engage in the business of operating a private patrol system without first having obtained a business license therefor as herein provided. Each private patrol system shall pay an annual business license application and investigation fee to the Director of Finance of the City in an amount as may be fixed or established from time to time by resolution of the City Council. Any person failing to comply and submit such requested information shall be denied a business license. (Prior code § 5-072)

5.40.040 Filing of application for business license.

A. Any person desiring to engage in the business of operating a private patrol system shall file with the Director of Finance a business license application pursuant to Title 5 of the Stockton Municipal Code.

B. In addition, the following information shall be required:

1. A list of the corporation's board of directors.

2. A copy of a valid private patrol operator license issued by the State.
3. A copy of the applicant's valid California driver's license or California identification card issued by the California Department of Motor Vehicles.
4. The business or occupation for five (5) years last past of each person signing the application, giving the name and address of each employer, the date of commencement and termination of employment and the name of the services performed by each such person.
5. Such other information as the Chief of Police or the Director of Finance may request. (Prior code § 5-072.1)

5.40.050 Application—Copy to Chief of Police.

Immediately upon the receipt of an application for a private patrol system business license, the Director of Finance shall forward one (1) copy thereof to the Chief of Police. (Prior code § 5-072.2)

5.40.060 Investigation of business license application by Chief of Police.

Upon receipt from the Director of Finance of a copy of an application for a business license to operate a private patrol system, the Chief of Police shall forthwith make an investigation as to the truthfulness of the facts therein set forth and the reputation and character, competency and integrity of each person signing the application, and whether the management, conduct and operation of such proposed private patrol system will or will not comport with the public welfare, and for this purpose shall consider any facts or evidence bearing on the moral fitness and reputation of those who will be in charge of such private patrol system and any other evidence or fact tending to assist in enlightening the Director of Finance in this respect. (Prior code § 5-072.3)

5.40.070 Approval or denial of business license.

The Director of Finance shall grant or deny a business license to the applicant after receipt of the recommendation of the Chief of Police. The Director of Finance shall not issue said business license without the recommendation for approval from the Chief of Police. The Chief of Police shall recommend approval of the application unless any of the following grounds are found to exist whereupon the Chief of Police shall recommend against approval of the application:

- A. The person signing the application has ever been convicted of a felony, or misdemeanor involving moral turpitude; or
- B. The person signing the application does not have a good reputation for honesty, character, integrity, sobriety, or is not a responsible person; or
- C. The granting of the application for any reason would not comport with the public welfare. (Prior code § 5-072.4)

5.40.080 Annual renewal of business license.

In all cases, the applicant for the renewal of a license shall file a form with the Director of Finance pursuant to Section 5.04.170 of the Stockton Municipal Code. The Director of Finance shall forward one (1) copy of said renewal form to the Chief of Police. The Chief of Police shall investigate private patrol business license renewal requests in the same manner as set forth in Section 5.40.050 for license application. The Director of Finance shall grant or deny renewal of a private patrol business license after receipt of the recommendation of the Chief of Police. The Chief of Police may deny a private patrol system business license renewal for any reason for which granting of such license might be lawfully denied or for the violation of any provision hereof or for any other good cause. (Prior code § 5-072.5)

5.40.090 Rules and regulations.

A private patrol system shall operate under the following terms and conditions:

A. A private patrol system shall be operated and conducted subject to the general supervision of the Chief of Police of the City; and

B. A private patrol watchperson employed by a private patrol system shall aid, assist and cooperate with the Stockton Police Department; and

C. A private patrol system shall operate in accordance with the provisions of the Business and Professions Code of the State. (Prior code § 5-073)

5.40.100 Revocation of business license for private patrol system.

Any business license for private patrol system granted pursuant hereto may be revoked by the Director of Finance for any reason for which the granting of such license might be lawfully denied or for the violation of any provision hereof or for any other good cause. Such revocation shall be made only after a hearing granted to the holder of such business license before the Finance Director, after five (5) days' notice to said business license holder, setting forth the grounds of complaint against the holder and stating the time and place where such hearing will be held. Upon revocation of any business license, such business license shall be forthwith surrendered to the Director of Finance. The revocation of any business license shall be in addition to any other penalties otherwise provided for herein. (Prior code § 5-074)

5.40.110 Transfer of business license.

No private patrol system business license may be transferred except when the licensee transfers the business from one location to another within the City. The license may be amended to authorize the conduct of the business at the new location. (Prior code § 5-075)

5.40.120 Guard registration card required for private patrol watchperson—Employment without, unlawful.

It is unlawful for any person to act as a private patrol watchperson, or for any person holding a private patrol business license to employ, or permit any person to act as a private patrol watchperson unless such person holds an unrevoked guard registration card issued by the State to so act as provided for herein. (Prior code § 5-076)

5.40.130 Unlawful to wear police uniform (or facsimile).

It is unlawful for any person to wear, or cause or permit to be worn any uniform that is similar to the uniform used by the Stockton Police or Fire Departments, and no uniform shall be worn unless the same shall have been first approved by the Chief of Police. (Prior code § 5-077)

5.40.140 Unlawful to display or sell police badge or insignia.

It is unlawful for any person to wear or display, or cause to be worn or displayed, any badge or insignia similar in design to that used by the Stockton Police or Fire Departments, and no badge or insignia shall be worn, displayed or used in any manner, including displayed on a vehicle, unless the same has been first approved by the Chief of Police. It is unlawful for any person to sell, for use in the City, any badge of a like or similar design to that used by the Stockton Police or Fire Departments; or to sell any badge to be used by a private patrol system or private patrol watchperson in the City, except upon the written authorization of the Chief of Police. (Prior code § 5-077.1)

5.40.150 Unlawful to operate a police vehicle (or facsimile).

It is unlawful for any private patrol system or private patrol watchperson to operate any vehicle that is similar to the vehicles used by the Stockton Police or Fire Departments, and no such vehicle shall be utilized on City streets unless the same shall have been first approved by the Chief of Police. (Prior code § 5-077.2)

5.40.160 Notices—How given.

Any notice required herein must be in writing and may be given by personal service or by mail. In case of service by mail, the notice must be deposited in the United States post office, in a sealed envelope, with postage prepaid, addressed to the person on whom it is to be served, at this person's last known address as the same appears in the files of the Finance Department. The service is completed at the time of the deposit in the post office. (Prior code § 5-078)

5.40.170 Appeals.

A. Any person aggrieved by any decision of an official or agent of the City with respect to the issuance of or refusal to issue a license, or the amount of a license tax, may appeal to the City Manager by filing a notice of appeal with the City Manager's office within 15 days after notice of such decision but in no event later than 30 days after the date of notice of such decision. The City Manager, or a designee shall fix a time and place for hearing such appeal and shall, pursuant to Section 5.40.160, give notice to the applicant not less than five (5) days prior to such hearing of the time and place of the hearing.

B. The findings of the City Manager, or a designee shall be final and conclusive and notice of such findings shall be served upon the applicant in accordance with Section 5.40.160. (Prior code § 5-079)