

# City of Stockton Community Services Department



## Field Use Application Policy and Renter Guidelines for Reserving Athletic Sporting Fields

The Community Services Department asserts the right to reserve fields for a City-sponsored program as well as to close fields for maintenance purposes or poor field conditions. This packet includes the necessary information and forms to reserve fields in the City of Stockton.

### WELCOME...

Whether you are planning a beautiful day in the sun, a sports tournament, a fun family reunion in the park, or just a pickup game with your friends, we have just the place for you! The City of Stockton Recreation manages numerous rentable sports fields that range from open fields to single diamonds to full complexes. With competitive prices and numerous locations, find a field to fit your needs.



### Community Services Department Sports and Fields Office

1760 E. Sonora Street  
Stockton CA, 95205  
(209) 937-5606  
[sportsandfields@stocktonca.gov](mailto:sportsandfields@stocktonca.gov)

**Required items for rental requests:**

The Community Services Department asserts the right to reserve fields for a City-sponsored program as well as to close fields for maintenance purposes or poor field conditions. This packet includes the necessary information and forms necessary to reserve fields in the City of Stockton.

**In the Know**

To request use/ reservation of a City field, follow the steps provided below. Only when all items requested have been completed and approvals granted will a permit/contract be issued. Please complete the application thoroughly. Information emitted will delay the reservation process. **All past balances due must be paid in full before new requests will be considered.**

**When to Apply**

- Short Term Reservations (4 dates or less annually) must be requested a minimum 72 hours prior to requested start date.
- Long Term Reservations (5 or more dates annually) will be accepted four times a year and must be received a minimum of 30 business days prior to requested start date.

**Application Process**

**Application Filing Timeline**

Reservation Period	Registration Deadline	Field Contract Distribution
January- March	Last Friday in November	Last Friday in December
April- June	Last Friday in February	Last Friday in March
July- September	Last Friday in May	Last Friday in June
October- December	Last Friday in August	Last Friday in September

**Applications received prior to above dates will not be reviewed until the appropriate time. Date, time slots and park sites are not guaranteed from one year to the next. All field allocations will be processed at the Sports and Fields Office.**

Please submit applications by mail, email ([sportsandfields@stocktonca.gov](mailto:sportsandfields@stocktonca.gov)) or in person to the City of Stockton Sports and Fields Office located at 1760 E. Sonora Street, Stockton, CA 95205 or any of the following Community Centers & Libraries: Arnold Rue Community Center, Cesar Chavez Central Library (2<sup>nd</sup> Floor), Seifert Community Center or Van Buskirk Community Centers. **Telephone requests will NOT be accepted.**

1. Completed Application (see attachment on page#11): A separate application and fee must be submitted for each individual field request. Applicants must be 18 years of age or older and present during the rental.
2. Application Fee: There is a \$32.00 application fee for each field requested. Application fee can be used towards total reservation costs. Cash, check (make payable to City of Stockton) or credit card (MasterCard or Visa only) are accepted.
3. Completed Field Use Calendar (see attachment on page #12): Include dates and times for each month requested, make copies as needed. A calendar must be submitted for each field requested.

No rentals may begin before 8:00 a.m. or continue past dusk, except for lighted fields, which may be scheduled no later than 10:00 p.m. **Rental start time begins when renter gains entry to the field/facility and end time is at the time of departure.**

**Maximum Field Request:**

**A maximum of 3 fields at Stockton Soccer Complex per group or organization. Additional fields may be allocated pending availability.**



**Field Reservation Priority**

(Long Term Reservations)

**First Priority Field Rental**

- **Process:** To reserve same dates and locations as previous year, submit completed Field Use Application packet and non-refundable application fee for each site requested. To retain field priority, all applications must be submitted no later than 5pm on the final business date of the application early reservation closing date.
  - Priority pertains to location and date. Requested times may be adjusted by the Sports and Fields Office on a case-by-case basis.

**Second Priority Field Rental**

- **Process:** Second priority field reservations will become available to all user groups that currently do not hold priority and have submitted a completed Field Use Application packet and non-refundable application fee for each site requested no later than 5pm on the final business date of the application early reservation closing date.
  - Requested times may be adjusted by the Sports and Fields Office on a case-by-case basis.

**Third Priority**

- **Process:** All remaining available locations will be filled on a first come, first serve basis. Priority will then be awarded for the next calendar year on a case-by-case basis.

**Application Approval**

If the request is approved, a confirmation letter with approved dates will be mailed or emailed. Renter must respond and provide the following within 10 business days from approval date to complete the rental process.

- Sign rental contract.
- Provide insurance and endorsement page.
- Pay 100% of estimated fees.

All short-term rentals must be paid in full 24 hours prior to requested start date.

**Failure to comply may result in cancellation of your reservation.**

**Insurance/ Liability** (see sample on pages 8 - 9)

- The Community Services Department will accept field applications from **one representative per policy**. If an organization is covering several teams under their policy, all teams must be named on the policy. Insurance will be required for all practices, games, and tournaments.
- A Certificate accompanied by an additional insured endorsement in the amount of \$1,000,000/\$2,000,000 general liability is required for all reservations. The City of Stockton must be listed as the certificate holder as well as an additional insured with respects to General Liability. An endorsement naming “The City of Stockton, it’s officers, officials, employees and volunteers” must accompany the certificate of insurance. This endorsement page is often referred to as page CG 201.
- The applicants will be responsible for any and all damage to the City of Stockton premises, equipment, and property. The applicant will be held responsible for all actions, behavior, and damages caused by his/ her guests/ attendees. If additional maintenance is required, in excess of normal cleaning services/ time, the applicant will be charged accordingly.

**Fees & Charges**

The fees are established by the City of Stockton City Council and are reviewed on an annual basis. City staff does not have the authority to waive or reduce fees.

**Application and Special Fees**

Item	Description	Practice/ Game Fees
Field Use Application Fee	<ul style="list-style-type: none"> <li>• Non- Refundable Deposit</li> <li>• Per Application</li> </ul>	\$32.00
Tournament Use Application Fee	<ul style="list-style-type: none"> <li>• Non- Refundable Deposit</li> <li>• Per Application</li> </ul>	\$100.00
Daily Vendor Permit Fee	<ul style="list-style-type: none"> <li>• Permit to Sell Goods</li> <li>• Per Site</li> </ul>	\$50.00 per day
Supervision Fee	<ul style="list-style-type: none"> <li>• Per Site</li> <li>• Per Staff</li> </ul>	\$20.00 per hour
Clean Up Fee	<ul style="list-style-type: none"> <li>• Facility Exterior</li> <li>• Parking Lot</li> </ul>	\$92.00 per hour
Admission Fee	<ul style="list-style-type: none"> <li>• Adult 18- 55 years</li> </ul>	\$1.00/ Guest
Admission Fee	<ul style="list-style-type: none"> <li>• 55 &amp; over</li> <li>• Disabled</li> <li>• 17 &amp; under</li> </ul>	No Charge
Weekend Parking Fee	<ul style="list-style-type: none"> <li>• Per Vehicle</li> </ul>	\$5.00 per day

### Neighborhood Park Fields

User Group	Description	Practice/ Game Fees	Light Fee
Youth Fee	<ul style="list-style-type: none"> <li>Infield/ Outfield Use</li> <li>Baseball/ Softball Only</li> </ul>	\$4.00 per hour	\$20.00 per hour
Adult Fee	<ul style="list-style-type: none"> <li>Infield/ Outfield Use</li> <li>Baseball/ Softball Only</li> </ul>	\$11.25 per hour	\$20.00 per hour
Field Set up (Pre-Rental)	<ul style="list-style-type: none"> <li>Finish Drag of Infield Between Lines Only</li> <li>Light Watering</li> <li>Lining of Foul Lines, Pitcher's Circle, Batter's Box, On Deck Circle &amp; Coaches Box</li> <li>Minimum 3hrs per Field</li> </ul>	\$20.00 per hour	N/A

### McNair Soccer Complex

User Group	Description	Practice/ Game Fees	Tournament Fees	Light Fee
Youth ½ Field	<ul style="list-style-type: none"> <li>70 yds x 50 yds</li> <li>Default Size</li> </ul>	N/A	N/A	N/A
Youth Full Field	<ul style="list-style-type: none"> <li>100 yds x 70yds</li> <li>Default Size</li> </ul>	\$11.25 per hour	\$20.50 per hour	N/A
Adult ½ Field	<ul style="list-style-type: none"> <li>70 yds x 50 yds</li> <li>Default Size</li> </ul>	N/A	N/A	N/A
Adult Full Field	<ul style="list-style-type: none"> <li>100 yds x 70yds</li> <li>Default Size</li> </ul>	\$22.50 per hour	\$30.50 per hour	N/A
Field Set up (Pre-Rental)	<ul style="list-style-type: none"> <li>All Changes to Default Layout</li> <li>All Changes to Default Sizes</li> <li>Minimum 4hr per Field</li> </ul>	\$20.00 per hour	\$20.00 per hour	N/A

### Misty Holt-Singh Softball Complex & Louis Park Softball Complex

User Group	Description	Practice/ Games	Light Fee
Youth Fee	<ul style="list-style-type: none"> <li>Infield/ Outfield Use</li> <li>Baseball/ Softball Only</li> </ul>	\$6.25 per hour	\$20.00 per hour
Adult Fee	<ul style="list-style-type: none"> <li>Infield/ Outfield Use</li> <li>Baseball/ Softball Only</li> </ul>	\$15.25 per hour	\$20.00 per hour
Field Set up (Pre-Rental)	<ul style="list-style-type: none"> <li>Finish Drag of Infield Between Lines Only</li> <li>Light Watering</li> <li>Lining of Foul Lines, Pitcher's Circle, Batter's Box, On Deck Circle &amp; Coaches Box</li> <li>Minimum 1.5hrs per Field</li> </ul>	\$20.00 per hour	N/A

### Stockton Soccer Complex

User Group	Description	Practice/ Game Fees	Tournament Fees	Light Fee
Youth ½ Field	<ul style="list-style-type: none"> <li>70 yds x 50 yds Default Size</li> </ul>	\$8.25 per hour	\$12.00 per hour	\$20.00 per hour
Youth Full Field	<ul style="list-style-type: none"> <li>100 yds x 70yds</li> <li>Default Size</li> </ul>	\$15.25 per hour	\$20.00 per hour	\$20.00 per hour
Adult ½ Field	<ul style="list-style-type: none"> <li>70 yds x 50 yds</li> <li>Default Size</li> </ul>	\$15.25 per hour	\$18.50 per hour	\$20.00 per hour
Adult Full Field	<ul style="list-style-type: none"> <li>100 yds x 70yds</li> <li>Default Size</li> </ul>	\$25.25 per hour	\$30.75 per hour	\$20.00 per hour
Field Set up (Pre-Rental)	<ul style="list-style-type: none"> <li>All Changes to Default Layout</li> <li>All Changes to Default Sizes</li> <li>Minimum 4hr per Field</li> </ul>	\$20.00 per hour	\$20.00 per hour	N/A

## Lights

Field use after sunset may not be permitted on an unlit field. Scheduled time of sunset is based on an average of sunsets to ensure public safety. Please refer to the Light Charge Schedule listed below:

## Charge Schedule

Month of Reservation	Time of Sunset	Light Charge Begin
January	5:00 pm	5:00 pm
February	5:30 pm	5:00 pm
Before March 13	6:30 pm	6:00 pm
After March 13	7:30 pm	7:00 pm
April	7:30 pm	7:00 pm
May	8:00 pm	8:00 pm
June	8:30 pm	8:00 pm
July	8:00 pm	8:00 pm
August	7:30 pm	8:00 pm
September	7:00 pm	7:00 pm
October	6:00 pm	6:00 pm
November	4:30 pm	5:00 pm
December	4:30 pm	5:00 pm

## Changes / Cancellations

Once an application is issued a reservation number, the cancellation policy becomes applicable.

- **Changes to the contract must be submitted no less than 5 business days prior to the date(s) to be modified.**
- **Written notification or confirmed email is required 72 hours prior to the event to receive a refund.**
- **Weather cancellations must be submitted no later than 5 business days after a weather-based non-use date.**

All deposits and payments will be forfeited if written notice is not submitted to the Community Services Department, Sports and Fields Office at 1760 E. Sonora Street, Stockton, CA 95205 or submitted by email to [sportsandfields@stocktonca.gov](mailto:sportsandfields@stocktonca.gov)

The City of Stockton reserves the right to cancel use of facilities and/or equipment when deemed necessary. In such cases, the City will provide a full refund or credit of all fees and deposits, and every effort will be made to notify renter as soon as possible.

## General Rules & Regulations

The Community Services Director or authorized representative retains the right to set rules and regulations for safe and reasonable use of parks. The City of Stockton staff shall regulate or prohibit such activity or use, which in his/her judgment is determined to be of a hazardous nature or dangerous or damaging to property or not in the best interests of the citizens of the City of Stockton.

- All sites must be restored to original condition at the end of use. Renters are required to remove trash from the park at the end of each day's use. The City may require the renter to provide a dumpster for excessive trash. Clean up beyond normal use will be billed to the reservation contract holder based on the time it takes to return the site to the stated original condition.
- Goals, bases, and all other sports equipment are to be removed after each use and cannot be stored at neighborhood parks. Equipment left in parks may be forfeited. The contract holder will be charged for the removal.
- Misuse of the fields, failure to conform to field regulations, or any other Federal, State or Local law, regulation or ordinance shall result in termination of the contract.
- Contract holder may only use fields designated on contract, and only at designated times. Contract holder must carry a copy of the reservation contract during the assigned reservation. Contracts/reservations cannot be transferred, assigned, or sublet.

## Prohibited

The following are not allowed in any City of Stockton parks:

- No amplified sound is permitted in any park without a permit.
- Gambling, alcohol (not allowed at designated parks), portable lights, portable barbecues.
- Use of any chemicals on the field or turf.
- Decorations may not be tied, stapled, etc. to plants or structures.
- No vehicles are to be driven on park property. Vehicles on park property may be cited and towed.
- No advertising shall be exhibited without written permission from Community Services Director.

### **Vendors**

Vendors selling food and/or other items may be subject to an additional fee for the right to conduct sales on public property. Vendor must adhere to all State, County and City health requirements. Sales of any kind must be approved in writing by the Director of Community Services Department or authorized representative at least 30 days prior to use. The City requires a fee paid in advance.

### **Supervision/ Lighted Fields**

The City of Stockton provides a staff member with keys for lighted field reservations responsible for turning the lights on and off. No rentals will be scheduled beyond 10:00 p.m. at any City park.

### **Restrooms**

Some parks do not have restrooms available. If you are renting a field at one of those parks, you may need to rent portable facilities depending on the size and type of event.

### **Soccer Goal Policy**

To prevent soccer goals from overturning and causing serious injury, the City of Stockton has established a policy for usage of city provided soccer goals. The elements of this policy are as follows:

- Soccer goals must always be firmly secured to the ground
- Portable soccer goals that do not extend into the ground must be properly secured to the ground at all times using soccer goal clamps
- A minimum of three (3) soccer goal anchoring clamps must be installed on the designated locations of each portable soccer goal.
- Portable soccer goals will not be moved during reservation times.
- All request for portable soccer goals to be moved for practices and scrimmages will need to be submitted no later than 10 business days before date of use

### **Field Preparation & Lining**

Neighborhood park sports fields are not prepared prior to use. All neighborhood sports fields reservations are rented as is. Reservation contract holders may prepare the infields of ball diamonds as needed. Reservation contract holders may line fields with chalk or field marking paint. Burning field lines with flame or chemicals is strictly prohibited and may result in loss of further field reservation contracts. Contract holders who prepare and line fields must supply their own chalk or paint and bases for use. All improvements to fields will

be considered a donation and will not result in a reduction of fees.

The City of Stockton Softball Complex (Misty Holt-Singh & Louis Park) fields will be maintained routinely for consistent playability. Reservation contract holders may line fields with chalk or field marking paint.

Optional Pre-Game field preparation and lining is available through the City of Stockton Sports and Fields Office. Contact the Sports and Fields Office for more information.

The Stockton Soccer Complex is routinely maintained and lined to city specifications. Reservation contract holders may not make any adjustments to the field lining. Any request for dimension and layout changes must be submitted for approval on a case-by-case basis.

### **Field Maintenance & Closures**

Sports field conditions are assessed based on both the short-term (Days/Weeks) and the long-term (Months/Seasons) impacts to each field's playability. The Sports and Field Maintenance staff will determine whether or not the fields are playable.

An annual recovery and renovation period are scheduled for McNair Soccer Complex, Misty Holt-Singh Softball Complex, Louis Park Softball Complex, and the Stockton Soccer Complex to maintain field sustainability.

The Sports and Fields Office attempts to be flexible in accommodating user groups, but ultimately, the health and safety of the user and the conditions and playability takes priority. This may require the closure of fields or facilities, denial of use of a field, and/ or making alternate sites available for use. No user groups shall use fields that are closed for renovation or repair.

### **Field, Environmental & Weather Conditions**

Field use status is monitored regularly. Depending on staff availability, the renter may be responsible for checking field conditions before proceeding with field use for playability and safety issues.

Factors such as the moisture content of the soil, safe use and avoidance of injury, damage to the field if played upon, environmental hazards as well as potential for inclement weather are all taken into consideration in determining the status for play.

On regular business days, staff may determine fields to be unusable and a message regarding field status will be available after 3 p.m. by calling 209-937-5606. If user

plays and damages turf despite poor field conditions, the contract will be canceled, and no refund will be granted. Renter may also be charged additional fee for damages.

Please report unsafe field conditions immediately.

**Field (wear & tear):**

It is the responsibility of all the field users to protect the turf from excessive wear and tear. Long Term field reservation contract holders must rotate locations of training and equipment (ladders, cones, pitching practice, etc.) use on field areas to prevent field damage.

Additionally, users shall not use fences, bleachers, or other amenities as targets for practicing or warming up. Damage may result in additional charges and cancellation of the contract.

A revolving rest and recovery schedule may be implemented to ensure and promote field sustainability during open season.

**Environmental (air quality)**

Air pollution from wildfires, outdoor burning, wood heating and traffic can increase fine particles in the air you breath. Weather patterns such as high-pressure systems or air stagnations can keep air pollutants from dispersing, resulting in unhealthy air quality.

Coaches and team managers should reduce activities when air quality has reached the “Unhealthy for Sensitive Groups” category. Individuals with allergies, asthma, respiratory or heart conditions may need to stay indoors when air quality is in the “Moderate” category.

Field closures are the decision of the City of Stockton Sports and Fields Office based off recommendations from the local health department. The safety and welfare of the community is the first and foremost priority of the City of Stockton. “Unhealthy” status will warrant an alert to all organization participating in outdoor activities to take precaution while the status of “Very Unhealthy” and “Hazardous” will result in field closure.

**Weather Conditions (rain/ lightning/ heat):**

In case of active rain, all fields will be closed. Fields will be reassessed once the rain has ceased. On occasion, on a non-rainy day, the sports and fields maintenance staff will determine a field to be closed based on excessive rains during the previous day(s), which have left the conditions unsafe for use.

The following criteria may be used to determine if a field is playable:

- If footstep leaves an impression
- If sod is removed easily with a cleat

This is considered a wet field and the user needs to cancel use for that date in writing or by email within 5 business days.

All reservations must come to an end immediately for the remainder of the day if unsuitable weather (*torrential rain, lightning, high winds, excessive heat, or poor air quality*) is present during the rental.

If you see lightning all activities must come to an end. The ability to see lightning varies depending on the time of day, weather conditions and obstructions such as trees, mountains, etc.

When temperatures exceed 103°F the status of “Very Unhealthy” and “Hazardous” may result in field closure.

All users are expected to adhere to the policy for athletic participation in all sports during times of high heat and/or humidity.

**Disclosure**

This Field Use Application is only a request for a reservation. Acceptance and approval of this application will be decided by sports and field staff. A request for reservation cannot be made without submitting a completed application and the \$32.00 application fee. By signing the application form, it is understood that you are obligated to provide all required fees and documentation as set forth by the City of Stockton ( i.e. Insurance requirements, payments, etc.)



CITY OF STOCKTON  
COMMUNITY SERVICES DEPARTMENT  
COMMUNITY GROWS HERE  
**FIELD APPLICATION**



**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)  
07/01/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Example 1 Producer Name Producer Address City ST ZIP		<b>CONTACT NAME:</b> John Doe PHONE (A/C No. Ext): XXX-XXX-XXXX FAX (A/C No.): XXX-XXX-XXXX E-MAIL: John.Doe@insurance.com PRODUCER LICENSE NO. #	
<b>INSURED</b> Example 1 Vendor Name Vendor Address City ST ZIP		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: YourInsurancePolicy NAIC # XXXXX INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

**COVERAGES** CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	AUTO	INSUR	DATE	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PER OCC <input type="checkbox"/> LOC	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		XXXXXX	07/01/2018	07/01/2019	EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (EA occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/PROP AGG \$ \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		XXXXXX	07/01/2018	07/01/2019	COMBINED SINGLE LIMIT (Per accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
	UMBRELLA LIAB EXCESS LIAB DEDUCTIBLE RETENTION \$							EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under SECT'L PROVISIONS below.			Y/N	XXXXXX	07/01/2018	07/01/2019	WC STATUTORY LIMITS \$ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 All Operations. City of Stockton (CITY) its officers, officials, employees and volunteers are additional insured per attached endorsement.

<b>CERTIFICATE HOLDER</b> City of Stockton Attn: Risk Services 425 N El Dorado Street Stockton CA 95202-11851	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE **Signature**
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CG 20 10 04 13

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED – OWNERS, LESSEES OR  
 CONTRACTORS – SCHEDULED PERSON OR  
 ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

Name of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations
<p><b>City of Stockton, its officers, officials, employees, and volunteers.            Attn: Risks Services            425 N El Dorado Street            Stockton, CA 95202-11951</b></p>	<p><b>City of Stockton</b></p>
<p>Information required to complete this Schedule, if not shown above, will be shown in the Declarations.</p>	

**A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf.

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above. However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B.** With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or

That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing.

1. operations for a principal as a part of the same project.

**C.** With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:** If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations; **whichever** is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.



CITY OF STOCKTON  
COMMUNITY SERVICES DEPARTMENT  
COMMUNITY GROWS HERE  
**FIELD APPLICATION**

\$32 application fee must accompany the completed application to be considered. The application fee will be applied to the rental if approved, 100% of the contract fees will be due prior to contract start date. **One application and fee must be submitted for each facility date requested.**

<b>Choose one:</b>	<input type="checkbox"/> Long Term Rental	<input type="checkbox"/> Short Term Rental (4 days or less)
<b>Type:</b>	<input type="checkbox"/> Adult (participants 18 years old and over)	<input type="checkbox"/> Youth (participants under 18 years old)

**Application Information**

Organization Name:	Primary Contact:
Primary Contact Phone #:	Alternate Phone #:
Address:	
E-mail Address:	
City/State/Zip Code:	
Total Number of Participants:	Adults: Youth:

**Sports Field Request**

<b>1st Choice:</b>	Area(s)
Park Requested:	Number of Fields:
Date(s) of Use:	
Time of Use:	
Additional Needs:	Sport:
<i>If 1<sup>st</sup> choice is unavailable, please provide an alternative location below.</i>	

<b>2nd Choice:</b>	Area(s):
Park Requested:	Number of Fields:
Date(s) of Use:	
Time of Use:	
Additional Needs:	

**Classification Information**

Is this a Non-Profit Organization?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If Yes, please provide Tax ID#:		
Is this a Fund-raising Event?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Will Items be sold?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Will alcohol be served?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Will a fee be charged?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the event open to the public?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Will there be amplified sound?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

I have read and agree to all the rules and regulation set forth by the City of Stockton in the Field Reservation Packet.	INITIALS
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**City of Stockton Hold Harmless** I hereby release, discharge and agree not to sue the City of Stockton, its officers, employees, agents, and contractors for any injury or damage to or loss of personal property, or illness, including, but not limited to, communicable diseases such as MRSA, influenza, and COVID-19, arising out of, or in connection with, my participation in the activity/event from whatever cause, including the active or passive negligence of the promoter/organizer or City or any other participant in the activity/event. In consideration for being permitted to participate in the activity/event, I hereby agree, for myself, my heirs, administrators, executors and assigns, that I shall indemnify and hold harmless the City from any and all claims, demands, actions or suits arising out of or in connection with my participation in the activity/event. This form will act as a medical release in the case of an emergency. I understand that by participating in this event, that I am giving consent for images of myself and event to be used for promotional purposes or instruction by the City of Stockton. In case of an emergency or for reasons beyond the City's control, the City reserves the right to cancel the scheduled activity prior to scheduled use without liability. Refunds will be made if cancellation by the City is necessary. Special event permittees and renters of City of Stockton facilities are required to follow all requirements of the CDC, State Department of Public Health and local authorities with respect to COVID-19 and other communicable diseases. I have carefully read this release, hold harmless and agree not to sue and fully understand it contents. I am aware that this form is a full release of all liabilities and signed by my own free will.

**.Signature of Authorized Representative:** \_\_\_\_\_ **Date:** \_\_\_\_\_

# City of Stockton

## Community Services Department

						Sunday
						Monday
						Tuesday
						Wednesday
						Thursday
						Friday
						Saturday

Team:

Month:

Year:

**Community Services Department**

**Sports and Fields Office**

1760 E. Sonora Street

Stockton CA, 95205

(209) 937-5606

sportsandfields@stocktonca.gov

# Stockton Soccer Complex Dimensions

