

City of Stockton Request to Close Utility Account

Service Address:

Service Address and Account Information

Today's Date:

Account Number:

Your Name:

Date Requesting To Close Account:

Closing Date must be at least one (1) business day after the City of Stockton receives your Closing Request.

Services cannot be closed on any closed Friday, weekend, or holiday. Requests for these dates will be made effective and processed on the next business day following the requested date.

Customer Information

Customer Name:

Social Security Number:

Driver's License:

Date of Birth:

If the customer's driver's license and social security numbers cannot be verified or matched with our records, your closing request will not be processed, and services will continue to be billed to the customer.

Daytime Phone Number:

Cell Phone Number:

Forwarding Mailing Address:

City:

State:

ZIP Code:

E-mail address:

Relationship to Property:

If other, please describe:

Will the property be vacant on the date you are requesting to close service? Select One

Please be aware there are very specific regulations the City of Stockton must follow regarding landlords turning off services to a tenant occupied property, master metered, multi – family dwelling unit, or commercial location. If inaccurate information is provided, water services will be restored to the property at the your expense. For more information regarding these regulations, please Customer Service at (209) 937-8295.

Additional Information

If you need to change or extend your closing date after submitting this request, please contact Customer Service at (209) 937-8295 at least one (1) business day prior to the original request date to provide the new information. Any requests to extend the closing date after this time will be assessed an extension fee.

Fill out closing request completely. Once completed, print and sign and return to the City of Stockton Utility Billing Unit. Incomplete or unverifiable information will delay our ability to close your account as they will not be processed. You may return the requested information in one of the following ways:

1. Scan and email form to utilities@stocktonca.gov
2. Fax form to (209) 937-8051.
3. Mail form to City of Stockton P O Box 1571 Stockton, CA 95202 (When selecting a closing date, please allow time for mailing.)

If you have any questions regarding this request, please call Customer Service at (209) 937-8295 during our regular business hours.

Signature:

Date:

Date Received _____ Effective Date _____ CSR _____

C _____ (For Office Use Only)