



# CALLING FOR BUILDING INSPECTIONS



COMMUNITY DEVELOPMENT DEPARTMENT • 345 N. EL DORADO STREET • STOCKTON, CA 95202 • (209) 937-8561  
www.stocktonca.gov/buildinginspection

## Voice Permits Line (209) 937-8560

Schedule Inspections, or check results, 24 hours a day, 7 days a week!

Schedule Inspections ▪ Cancel Inspections ▪ Retrieve Inspections Results ▪ Check Plan Review Detail

### Before calling you will need:

1. A touch-tone telephone
2. A site-specific Building Permit Number (BP#)
3. An Inspection Code. *(Listed on the back of this page)*  
*You will be prompted through the entire process.*  
*Press [\*] at any time for more information*

### Choose from the following option:

- Press [1] Schedule an Inspection
- Press [2] Cancel an Inspection
- Press [3] Obtain Inspection Results
- Press [4] Access Staff Directory
- Press [0] Transfer to Staff
- Press [#] Disconnect and Hang Up
- Press [\*] Additional Information

The **VoicePermits** system will prompt you each step of the way. You may perform multiple transactions during each call. At the end of the call you will be issued a confirmation number. We recommend that you keep a record of your confirmation numbers in case they are needed for future reference. Please leave a complete detailed message including contact name, phone number and any special requests or instructions.

### Schedule an Inspection

1. Call the VoicePermits line (209) 937-8560.
2. Press [1] to schedule the Inspection
3. Enter the **Building Permit Number**, digits only, and then **press #**. The system will confirm by repeating the permit number and site address.
4. Enter the **Inspection Date**. The cut-off time is 3:00 p.m. for an inspection on the following business day.
5. Enter the **Inspection Code** *(On back of this page)*.

**After you have scheduled the Inspection, you will be able to:**

- **Leave a complete detailed message** for the inspector.  
**YOU MUST PRESS # AFTER YOUR MESSAGE.**
- **Request another Inspection**, same permit
- **Request another Inspection**, different permit
- **Get a Confirmation Number and end call.** *Use this Confirmation Number when inquiring about this telephone request.*
- **Return to Main Menu**

### To Cancel an Inspection

1. Call the VoicePermits system.
2. Press [2] to cancel an Inspection.
3. When prompted, enter the **Permit Number**. Replace the "-" with "0" followed by "#". The system will confirm the permit by confirming the site address.
4. Enter the **Inspection Code** (using a code from the list on the back of this page).  
**After you have cancelled the Inspection, you will be able to:**
  - **Cancel another Inspection**, same permit
  - **Cancel another Inspection**, different permit
  - **Get a Confirmation Number and end call.** *Use this Confirmation Number when inquiring about this telephone request.*
  - **Return to Main Menu**

### Obtain Inspection Results

1. Call the VoicePermits system.
2. Press [3] to obtain Inspection results.
3. When prompted, enter the **Permit Number**. Replace the "-" with "0" followed by "#". The system will confirm the permit by confirming the site address.
4. Press [1] Inspection Results Spoken  
Press [2] Receive a FAX Copy of the Inspection results  
**After you have listened to or received a FAX of the Inspection results, you will be able to:**
  - Listen to or receive a FAX of more Inspection results, different permit
  - **Return to Main Menu**

**For questions, please contact office staff at (209) 937-8561**



# JOBSITE INSPECTION RECORD

## APPLICANT SHALL POST ON JOB SITE

Request inspections online at <https://aca.accela.com/stockton> - OR - call the automated phone line at (209) 937-8560 with permit number, three-digit inspection item number(s), and voice message for the inspector. Inspection requests made before 3:00 p.m. on a regular business day will be scheduled for the following regular working day.



ADDRESS: \_\_\_\_\_ BP NUMBER: \_\_\_\_\_ PERMIT TYPE: \_\_\_\_\_

**001 TEMPORARY ELECTRICAL** INSP: \_\_\_\_\_ DATE: \_\_\_\_\_  
APPROVED BY: \_\_\_\_\_

**012 ELECTRICAL WIRING** INSP: \_\_\_\_\_ DATE: \_\_\_\_\_  
APPROVED BY: \_\_\_\_\_

**002 SITE WORK** INSP: \_\_\_\_\_ DATE: \_\_\_\_\_  
 COMPACTION  MOISTURE  
 CONDITIONING  POOL DEMOLITION PREP  
*\*Required prior to Foundation inspection*

**013 ELECTRICAL SERVICE / PANEL** INSP: \_\_\_\_\_ DATE: \_\_\_\_\_  
 GROUNDING  BONDING  
 PANEL LABELING  HEIGHT & CLEARANCE  
 RELEASE

**003 FOUNDATION** INSP: \_\_\_\_\_ DATE: \_\_\_\_\_  
 SET BACK  FRAMING  
 FOUNDATION FOOTING  MECHANICAL  
 WIRE/REBAR  ELECTRICAL  
 PIERS  PLUMBING  
 UFER  ACCESS  
 HOLD DOWN  INSULATION  
  
*\*Do not pour concrete/back fill/subfloor until above is approved*

**014 GAS SERVICE** INSP: \_\_\_\_\_ DATE: \_\_\_\_\_  
 PIPING  BONDING  
 GAS TEST  RELEASE

**015 ROOF** INSP: \_\_\_\_\_ DATE: \_\_\_\_\_  
 TEAR-OFF  STRUCTURAL  
 ROOF NAIL

**004 SHEAR & ROOF NAIL** INSP: \_\_\_\_\_ DATE: \_\_\_\_\_  
 FRAMING  HOLD DOWNS  
 SHEAR PANEL NAILING  ROOF NAILING  
 COLLECTORS / DRAG STRUTS  
  
*\*Do not cover work until above is approved*

**016 SWIMMING POOL: PRE-GUNITE** INSP: \_\_\_\_\_ DATE: \_\_\_\_\_  
APPROVED BY: \_\_\_\_\_

**017 SWIMMING POOL: PRE-DECK** INSP: \_\_\_\_\_ DATE: \_\_\_\_\_  
APPROVED BY: \_\_\_\_\_

**005 FIRE SPRINKLER ROUGH** INSP: \_\_\_\_\_ DATE: \_\_\_\_\_  
APPROVED BY: \_\_\_\_\_

**018 SWIMMING POOL: PRE-PLASTER** INSP: \_\_\_\_\_ DATE: \_\_\_\_\_  
APPROVED BY: \_\_\_\_\_  
*\*Final required – Pool not to be filled until Pre-plaster inspection is approved*

**006 FRAME ONLY** INSP: \_\_\_\_\_ DATE: \_\_\_\_\_  
APPROVED BY: \_\_\_\_\_

**019 SPECIAL INSPECTION** INSP: \_\_\_\_\_ DATE: \_\_\_\_\_  
 CONCRETE  BOLTS INSTALLED IN CONCRETE  
 RESISTING CONCRETE FRAME  REINF. & PRESTRESS STEEL TENDONS  
 WELDING  HIGH-STRENGTH BOLTING  
 STRUCTURAL MASONRY  REINFORCED GYPSUM CONCRETE  
 INSULATING CONCRETE FILL  SPRAY-APPLIED FIREPROOFING  
 PILIN, DRILLED PIERS & CAISSONS  SHOTCRETE  
 GRADING, EXCAVATION & FILLING  SPECIAL CASES  
 EQUIPMENT 3RD PARTY CERT.

**007 CLOSE-IN** INSP: \_\_\_\_\_ DATE: \_\_\_\_\_  
 FRAMING  MECHANICAL  
 ELECTRICAL  PLUMBING  
 GAS PIPING / GAS TEST  LATH  
 WINDOWS  SHOWER PAN  
  
*\*Do not cover work until above is approved*

**020 FINAL PUBLIC WORKS** INSP: \_\_\_\_\_ DATE: \_\_\_\_\_  
APPROVED BY: \_\_\_\_\_

**008 INSULATION** INSP: \_\_\_\_\_ DATE: \_\_\_\_\_  
 WALL  CEILING  
  
*\*Do not cover work until above is approved*

**021 FINAL FIRE** INSP: \_\_\_\_\_ DATE: \_\_\_\_\_  
APPROVED BY: \_\_\_\_\_

**009 SHEETROCK** INSP: \_\_\_\_\_ DATE: \_\_\_\_\_  
 FIRE WALL – 1ST LAYER  SHEETROCK  
 FIRE WALL – 2ND LAYER  
  
*\*Do not tape until above is approved*

**010 LATH / STUCCO** INSP: \_\_\_\_\_ DATE: \_\_\_\_\_  
 WIRE / WEEP SCREED  1ST COAT  
 SCRATCH COAT

**022\* FINAL BUILDING** INSP: \_\_\_\_\_ DATE: \_\_\_\_\_  
*\*Required for ALL permits*  
 SMOKE DETECTORS  CARBON MONOXIDE DETECTORS  
 CEC REGS  POOL  
 INSULATION  PLUMBING  
 MECHANICAL  ELECTRICAL  
 GAS SERVICE  ROOF  
 PHOTOVOLTAIC  DEMOLITION  
 SPECIAL INSPECTION FINAL  TCO  
 CERTIFICATE OF OCCUPANCY

**011 ABOVE CEILING** INSP: \_\_\_\_\_ DATE: \_\_\_\_\_  
 T-BAR  ELECTRICAL  
 MECHANICAL  PLUMBING  
 FIRE SPRINKLER ROUGH APPROVED  
  
*\*Do not install ceiling tiles until above is approved*

The permit shall become void and work shall be considered abandoned if an inspection has not been recorded and approved within 180 days.